

NCI – SUPPORT COMMITTEE

MEETING

August 24, 2022
17:30 – 19:00pm EST

1. Welcome

2. FOR APPROVAL

- **August 11 Minutes**
- **Support Committee Terms of Reference**
 - i. Revised Conflict of Interest section to distinguish between Committee Member and Commissioner Conflict of Interest Forms / process.
- **Conflicts of Interest Declaration Form**
 - i. Revised "Ted's version" into a "short form" for Support Committee members
 - ii. Commissioners' form to be facilitated through Commissioner Selection Process (see more below)
- **Commissioner Selection Process**
 - i. Call of Expressions of Interest and Critical path documents provide a high level overview of the Commissioner selection process (solicitation, application, evaluation, selection, and announcement).
 - ii. Process contemplates three (3) stages for investigating Commissioners' potential biases/conflicts: (1) answers to general application package; (2) replies to interview questions; (3) reply to Conflict of Interest form (only given to successful candidates).
 - iii. Questions to stages #1 and #2 shall be sourced/expanded upon from "Shawn's version" of the Conflict of Interest form, also taking into account suggestions from [edited out].
- **NCI Not-for-Profit – Proposed Corporate Structure**
 - i. Please see details in attached proposal

3. FOR DISCUSSION

- **Inquiry Expenditure Brief**
 - i. David and Kari to present on anticipated expenditures for Inquiry
 - ii. Additional materials to follow
- **Inquiry Logistics**
 - i. Potential models for Inquiry
 - Schedule and itinerary
 - Volunteer requirements
 - Communications strategy
 - ii. Commissioner suggestions

4. OTHER BUSINESS

End of the Meeting